

Date Wednesday 21st February

Item	Notes	Actions	Status
	Board Delegation	Discussed Lisa carrying and decided on as Chair, Michelle as Vice Chair, Joe as Finance, Lisa Carbines as Policy and Property and Scott as Human Resource. It was moved and seconded to give Arran Connor and Morgan Jurisich speaking rights but not voting rights.	
	Conflict of Register	Please update a.s.a.p. If there is no change, no need to do anything. All completed.	Michelle to sign
	Board Code	We all agreed on the code of conduct. Sanjay gave out copies to sign. Michelle to sign a.s.a.p.	Michelle to sign
	Board Checklist	Discussed Board Checklist, Strategic Planning, Legislative changes jobs. Sanjay to bring a teaching timetable to the next board meeting to ensure we are meeting the National Curriculum guideline changes.	
	Health and Safety Report	Sanjay discussed Harrison Tew coming in to work with SLT, Staff and Students to run lockdown drills. We talked about training for epipens. Sanjay will contact Heidi Baker. We discussed the need for a parent/community comms plan in relation to these.	Ashwina who is a DR will be coming in showing the staff on how to use an EPI pen
	Finance Report	Joe talked through the Finance Report. We discussed the Donation letter. We need a link to paying donations on the website. And it needs to be first up on Kindo. It was noted that the shelves in the Wellbeing room need to be fixed to the wall. That will be entered into the	

		register tomorrow.	
	Strategic Plan	We discussed the focus of community engagement with Parent Sessions about curriculum areas, Newsletter information. The next phase is to bring parents into the partnership again with their children and teachers. We talked about multiple outlets so that the community can engage in their own way.	
	TOD	Sanjay shared the T.O.D, culture and purpose. Scott discussed the inclusion of the staff in our purpose. Sanjay will share these thoughts with the staff. Sanjay discussed the Appreciative Inquiry goals and how these were developed. What is the impact on your own professional growth and the achievement and progress of the children in your class.	
	Principals Report	Sanjay presented his Principal's Report. Board approved 2 liquor licences. The board didn't agree to joining together in fundraising with local schools. Board agreed and approved Sanjay's spending of his Principal Wellbeing budget.	

Date: 3 April 2024

Presiding member: Lisa Crooke

Signed: 