

Minutes

Date Wednesday 18th September

Present: Sanjay, Julia, Lisa Crooke, Scott Munday, Lisa Carbines, Joe Telford, Michelle Moffit and Arran

Minute take: Arran

Phoning in: Lisa Carbines

Meeting no 5

			Action
Correspondence	<ul style="list-style-type: none">• Amy Marron confirmed for a 0.6 fixed-term teaching position.• Noted communication from the Ministry of Education Gazette (2 Sept).	New Year 0 class starting in Term 4. Linnea Maycock hired as a LAT.	
	Finance Report	Financials are stable, tracking similarly to last year. New fundraising initiatives are underway to replace the Guy Fawkes event.	Sanjay sent the contract to both Lisa Carbines and Lisa Crooke to review. We went back and forward with Ideal and we have signed up with changes we suggested.
	Mid year Budget Review	Budget considerations include upcoming professional development for structured literacy and the new maths curriculum. Planning to sign with Ideal Structured Literacy, with further cost analysis underway. Contract review completed and signed with suggested changes. Fundraising events are expected to meet financial goals.	

		<p>Efforts will continue to increase ticket sales for the Colour Run event.</p> <p>Next finance meeting will address budget needs for staffing and relief.</p>	
	Health and Safety	Parents of a child of concern have confirmed attendance at camp.	
	Lockdown Review/Survey from staff around the incident	<p>Lockdown Review:</p> <p>Positive feedback from staff and the community regarding recent lockdown procedures.</p> <p>Proposal for improved speaker and alarm systems in the hall, pending cost review.</p> <p>The board will communicate incident review feedback to the community.</p>	
	Maths curriculum Draft/Feedback	<p>Maths Curriculum Update</p> <p>The new curriculum will shift achievement targets, impacting data reporting. Clear communication with parents is essential.</p> <p>Awaiting further information on assessment protocols.</p> <p>Planning end-of-year objectives for implementation in 2025.</p>	
	BYOD presentation for Yr 2	<p>BYOD (Bring Your Own Device) Presentation</p> <p>Year 2 presentation had a strong turnout, providing helpful insights for</p>	

		parents. To be scheduled annually.	
	Principal Report		

Date: 6 November 2024

Presiding Member: Lisa Crooke

Signed: 